



Leigh-on-Sea Town Council

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Chairman: Cllr Keith Evans | **Vice Chairman:** Cllr Dr. David Bowry
Town Clerk: Helen Symmons PSLCC



MINUTES OF A MEETING
FINANCE & GOVERNANCE COMMITTEE
TUESDAY 28TH JUNE 2022
Leigh-on-Sea Community Centre

Present Cllrs: David Bowry, Doug Cracknell, Keith Evans, Anita Forde, Jill Healey and Andy Wilkins

Absent: Cllr: Carole Mulroney

In Attendance: Helen Symmons (Town Clerk) and Cllrs Vinice Cowell and Paul Gilson

The meeting opened at 7.30pm

1. ELECTION OF CHAIRMAN

Cllr Evans as Chairman of Council chaired this agenda item and called for nominations:

Cllr David Bowry	(Cllr Healey, Cllr Evans)
Cllr Doug Cracknell	(Cllr Cracknell, Cllr Forde)
Cllr Andy Wilkins	(Cllr Wilkins, no seconder)

Following a tied vote, the Chairman had the casting vote and Cllr Bowry was **RESOLVED** to be the Chairman of the Committee and took the chair.

2. ELECTION OF VICE CHAIRMAN

The Chairman called for nominations:

Cllr Doug Cracknell	(Cllr Forde, Cllr Evans)	RESOLVED
Cllr Carole Mulroney	(Cllr Healey, no seconder)	

3. APOLOGIES FOR ABSENCE

Cllr Mulroney

4. DECLARATION OF MEMBERS' INTERESTS

Cllr Healey and Wilkins declared a non-pecuniary interest in Agenda item 9 being parishioners of St Clements Church. Cllr Wilkins declared a further non-pecuniary interest in Agenda item 9, his father being associated with the town clock as a bell ringer.

Cllr Evans declared a non-pecuniary interest as a Southend City Councillor for Agenda item 9

5. APPROVAL OF THE MINUTES

The minutes of the meeting 3rd May were **AGREED** as an accurate record of the meeting and signed.

6. PUBLIC REPRESENTATIONS

The correspondence was **NOTED**.

7. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

POLICY DECISIONS

8. COUNCIL STANDARDS – **Agenda item 8**

Following discussion and the Town Clerk noting that councillors were open to many forms of training, the Committee **RESOLVED with recommendation to Council** that the following be added to Council Standing Order 4 and Council's Terms of Reference:

- To Chair a committee or be Chairman of council, a member is to have proven chairmanship experience or have already undertaken appropriate Chairmanship Training sourced by the Town Clerk
- To sit on the Staffing Committee, a member is to have proven experience in employment management or to have already undertaken appropriate Employment training sourced by the Town Clerk.
- To sit on the Town Clerk's appraisal panel, a member is to have proven experience in conducting appraisals or to have already undertaken appropriate Appraisal training sourced by the Town Clerk.
- To sit on the Planning, Highways & Licensing Committee, a member has to undertake regular training via Southend City Council or sourced by the Town Clerk.

RESOURCES

9. COMMUNITY INFRASTRUCTURE LEVY **Agenda item 9**

The Town Clerk presented a report which was discussed in full. CIL receipts received for 2021/22 totalled £37,678.73, making a total reserve of £65,218.36. The Committee **RESOLVED with recommendation to Council**:

To set aside £40,000 from CIL receipts to future proof the paddling pool at Bell Wharf Beach. A further £15,000 will be budgeted for in the 2023/24 Council budget.

To purchase two target games, one for Bonchurch Park and one for the MUGA area at the skate park at a heavily discounted rate of £12,785. The Town Clerk confirmed that Southend City Council had given permission for Bonchurch Park. The Town Clerk would find out which games were available and advise members.

The Committee **RESOLVED** to donate £3,000 towards the repair or replacement of the number 7 bell relating to the Town Clock.

The Committee **RESOLVED** to defer a decision regarding a donation towards the War Memorial refurbishment pending further detail of what is planned and the likely cost.

The Committee **RESOLVED** not to purchase a sculptured litter receptacle for Leigh Beach as they felt it was a function of the City Council to implement them all along the waterfronts of Southend and not just central Southend.

FINANCIAL

10. COMMITTEE AND COUNCIL BUDGET UPDATE 2022/23

The Committee **NOTED** the report.

The meeting closed at 8.36 pm